

REF: DSM/QEC/18102015

INTERNAL OFFICE MEMORANDUM

Dated: 18thth October, 2015 at 10:30 AM

From: Dr. Shair Sultan, Director QEC



To: All Concern Department.

CC: Ms. Seema Mughal, Vice-Chancellor

CC: Mr. Saeed Kamal Mughal, Director A & P

Subject: CONSTITUTION OF PROGRAM TEAM FOR BACHELOR OF ARTS IN ENGLISH.

With the approval and consent of the competent authority, it is hereby announced the Formations of **Program Team (PT)** for preparation of SAR (Self-Assessment Report) of **BA-English Program**, as given below:

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|---------------------|---------------|
| • Ms.Shazia Nasir | (Chairman PT) |
| • Ms. Tahira Khan. | (PT Member) |
| • Mr. Salman Altaf. | (PT Member) |

The PT shall be working in close liaison with the QEC of within the guidelines and framework of both Greenwich and Higher Education Commission (HEC) with regards to QEC.

Director QEC, Greenwich, shall also monitor the qualitative approach of PT Members for the better outcome and forward the recommendations appropriately for further actions.